

AGENDA FOR COUNCIL MEETING
CITY OF NEW RICHMOND, WISCONSIN
MONDAY, APRIL 8, 2013 - 7:00 P.M.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda

PUBLIC COMMENT

CONSENT AGENDA:

1. Approval of the Minutes from the Previous Regular Council Meeting, March 11, 2013 and Special Council meetings, March 25, 2013 and April 1, 2013
2. Applications for License to Serve from Robin C. Lindus, New Richmond; and William Z. Edholm, New Richmond
3. Application for Temporary Class B Beer License from the VFW for Freedom Fest on May 18, 2013 and Volleyball Tournaments on June 22, July 27, and August 24, 2013
4. Application for Temporary Class B Beer License from New Richmond Miller's Baseball for Citizen's Field on May 10, 11, 17, 18, 22, 29, 31, June 1, 7, 12, 16, 21, 26, July 5, 10, 12, 13, 17, 20, 27, 28, and 31, 2013
5. Application for Direct Seller's Permit and Request to have the fee waived - James S. Jackson for Maui Wowi of Wisconsin from April 9, 2013 through September 30, 2013
6. Request from EPS to Use the Public Parking Lot on Second Street and Minnesota Avenue on April 22, 2013 from 8 a.m. to Noon for an Open House and a Request for Exemption from Ordinance Section 50-87 Loud & Unnecessary Noises so they can demonstrate their engine
7. Payment of VO#54032 through VO#54209 totaling \$247,873.81 plus electronic fund transfers of \$676,233.54 for a grand total of \$924,107.35

DEPARTMENT REPORTS:

- Fire Department
- Police Department
- Administration

UNFINISHED BUSINESS:

(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)

NEW BUSINESS:

(Action on newly introduced motions, ordinances, resolutions or other matters)

1. **Plan Commission Recommendations:**
 - a. Paperjack Creek Villas House Plan Safety Modification
 - b. Site Plan & Storm Water Review – St. Croix Correctional Center

2. Small Area Plan Update
3. Resolution #041302 - All Hazards Mitigation
4. Closed Session per State Statute 19.85 (1)(e) – TIF #5 & TIF #6 Development
5. Open Session – Action on Closed Session Agenda
6. Communications & Miscellaneous
7. Adjournment

Frederick Horne, Mayor

(THE ABOVE AGENDA IS NOT NECESSARILY IN ORDER OF PRESENTATION)

****Late Changes and Additions**

Posted: Civic Center and Friday Memorial Library and City Website

Mailed: Council Members, City Attorney, Utility Commission Members, NR County Board Members, New Richmond News, Northwest Community Communications, City Website, and New Richmond Chamber of Commerce.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

REGULAR COUNCIL MEETING MARCH 11, 2013 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Kittel, Van Blaircom, Dale-Wozniak, Hansen, and Volkert, and Student Representative Elliot Smallidge.

The Pledge of Allegiance was recited.

Alderman Hansen moved to adopt the agenda and the consent agenda items except for item #6, seconded by Alderman Zajkowski and carried.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, February 11, 2013 and Special Council meeting, February 25, 2013.
2. Applications for License to Serve from Sophia R. Hansen, New Richmond; and Breauanna N. Jennings, New Richmond.
3. Application for Temporary Class B License from the New Richmond Youth Hockey Association for April 13-14, 2013 at 450 Sports Center Road
4. Application for Temporary Class B License from the New Richmond Fire Department for April 13, 2013 for the Chili Feed Fund Raiser
5. Application for a Six Month Class B Beer License from Dave Mehls, Agent for New Richmond Softball Association at Hatfield Park
7. Application for a Run/Walk Permit for the VFW Memorial Run on May 25, 2013 at 7:30 a.m.
8. Application for Direct Seller's Permit and Request to have the fee waived:
 - a. Mike Thole of Sweet Treats from April 1st through September 30th
 - b. Andrew Thoe of Andy's Hogs n' Dogs from March 17th through September 30th
9. Application for Fireworks Seller's Permit from James Gibson for May 1, 2013 to July 15, 2013 at 546 West North Shore Drive
10. Payment of VO#53902 through VO#54031 totaling \$4,236,071.93 plus electronic fund transfers of \$1,039,739.93 for a grand total of \$5,275,811.86 with the amounts coming from the following accounts:

General Fund	630,880.01
Debt Service Fund	527, 214.62
Capital Projects	30.00

Landfill Cleanup Fund	9,158.39
TIF District #6	5,917.60
Storm Water Utility	9,281.33
WeTEC Fund	6,654.04
Park Land Trust Fund	766.33
Tax Agency Fund	4,085,209.54
NR WI Armed Services	700.00

Consent Agenda Item #6

Request for Extension of Premise from Champ's Sports Bar & Grill to include an area in their parking lot on July 6, 2013 and a Request for an Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise until Midnight on July 6, 2013. Alderman Hansen expressed concern regarding businesses requesting extension of premise and amplification permits for the 4th of July weekend when they have them for the following weekend which is Fun Fest. Alderman Hansen moved to deny the request. Motion died for lack of a second. Alderman Dale-Wozniak moved to approve the request, seconded by Alderman Kittel and carried. Alderman Hansen voted no.

Public Comments

Mayor Horne asked for public comments. There was none.

Department Reports

Mayor Horne explained that department reports from the Police, Fire and Administration will be on all agendas in the future so they can report on things as needed. This month Mark Samelstad, Police Chief, handed out his annual report. No other items were discussed at this time.

VFW Request to Bring Moving Wall Memorial

The New Richmond VFW would like to bring the Moving Wall Memorial to New Richmond in September of 2014 and asked for council approval of this event. The memorial is a half size replica of the wall in Washington, D.C. with the names of Vietnam Veterans who lost their lives. The wall has been in parts of Wisconsin and the New Richmond VFW has helped put it up and take it down. The wall would be installed at Freedom Park and they would expect 8,000 to 11,000 visitors. They won't know until later this year whether New Richmond is chosen as a selected site, but would like to have a commitment from the council for help with possible funding, labor and marketing. The funds could be budgeted for 2014. Alderman Van Blaircom moved to approve this request, seconded by Alderman Dale-Wozniak and carried.

Plan Commission Recommendations

The Plan Commission recommended approving the Extra-Territorial Certified Survey Map from George Dean. Bob Barbian explained that this property is located along Highway 65 south of New Richmond. The CSM changes the property lines, but does not create any additional lots. Alderman Van Blaircom moved to accept this recommendation, seconded by Alderman Dale-Wozniak and carried.

The Plan Commission recommended amending Ordinance Section 121-1 Definitions: Lot Coverage-that portion of square footage making up the foot print of all structures located on any one lot excluding all public right of ways. Alderman Hansen moved to suspend the rules and adopt Ordinance #448 amending Section 121-1 Definitions: Lot Coverage, seconded by Alderman Kittel and carried.

Resolution #031301 Budget Amendments & Amounts Carried Forward

Alderman Dale-Wozniak offered the following resolution and moved for its adoption:

CITY OF NEW RICHMOND RESOLUTION #031301

WHEREAS, the City of New Richmond has levied taxes and appropriated monies for City operations, and

WHEREAS, unforeseen circumstances and events occurred in 2012, that were not anticipated when the budget was originally adopted.

NOW, THEREFORE, BE IT RESOLVED by the common council of the City of New Richmond that the 2012 budget be amended as follows:

GENERAL FUND	2012		AMENDED
	ADOPTED		2012
	<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>
REVENUES			
General Property Taxes	3,004,759.19	-	3,004,759.19
Taxes (other than property)	585,097.23	45,000.00	630,097.23
Intergovernmental Revenues	1,538,719.27	152,425.98	1,691,145.25
Licenses & Permits	346,225.00	-	346,225.00
Public Charges for Service	257,330.00	4,371.52	261,701.52
Public Imp Revenue-Assessments	12,294.82	-	12,294.82
Miscellaneous Revenue	117,455.00	16,149.55	133,604.55
Other Financing Sources & Transfers	-	-	-
TOTAL REVENUES	5,861,880.51	217,947.05	6,079,827.56
EXPENDITURES			
General Government	1,296,050.77	(31,052.07)	1,264,998.70
Protection - Person & Property	2,035,176.41	18,811.79	2,053,988.20
Health & Sanitation	12,589.00	-	12,589.00
Public Works - Streets	1,059,130.90	192,564.86	1,251,695.76
Education & Recreation	1,271,903.32	13,607.64	1,285,510.96
Conservation & Development	137,080.11	5,087.00	142,167.11
Other Financing Uses & Transfers	-	16,744.00	16,744.00
Outlay	49,950.00	64,562.00	114,512.00
TOTAL EXPENDITURES	5,861,880.51	280,325.22	6,142,205.73
OTHER FUNDS			
REVENUES			
Impact Fees	500.00	311.74	811.74
WDF/RLF/Housing Fund	-	-	-
Debt Service Funds	2,333,510.11	3,579,000.00	5,912,510.11
Capital Project Fund	-	-	-
Capital Project - Landfill Cleanup	-	-	-

	129,000.00	-	129,000.00
Tax Increments	1,271,662.72	13,871.00	1,285,533.72
Storm Water Utility	216,300.00	12,374.22	228,674.22
WeTEC Bldg Fund	63,840.00	16,500.00	80,340.00
Parks Trust Fund	25,000.00	-	25,000.00
Library Trust Fund	20,000.00	2,000.00	22,000.00
Enterprise Funds	12,301,285.00	-	12,301,285.00
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TOTAL REVENUES	16,361,097.83	3,624,056.96	19,985,154.79
EXPENDITURES			
Impact Fees	341.85	904.98	1,246.83
WDF/RLF/Housing Fund	10,000.00	-	10,000.00
Debt Service Funds	2,333,510.11	3,666,701.27	6,000,211.38
Capital Project Fund	546,500.00	-	546,500.00
Capital Project - Landfill Cleanup	129,000.00	7,338.17	136,338.17
Tax Increments	1,254,819.41	16,880.43	1,271,699.84
Storm Water Utility	216,400.00	103,802.55	320,202.55
WeTEC Bldg Fund	55,920.00	16,500.00	72,420.00
Parks Trust Fund	25,000.00	-	25,000.00
Library Trust Fund	10,000.00	2,000.00	12,000.00
Enterprise Funds	11,850,335.00	-	11,850,335.00
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TOTAL EXPENDITURES	16,431,826.37	3,814,127.40	20,245,953.77

2012 Fund Balances Carried Forward to 2013 totaling \$22,896.76. Motion was seconded by Alderman Hansen and carried.

Resolution #031302 Water & Sewer Utility Revenue Bonds, Series 2003

Alderman Kittel offered the following resolution and moved for its adoption:

RESOLUTION #031302
RESOLUTION AUTHORIZING THE REDEMPTION OF
WATER AND SEWER UTILITY REVENUE BONDS, SERIES 2003
DATED SEPTEMBER 3, 2003

WHEREAS, the City of New Richmond, St. Croix County, Wisconsin (the "City") has outstanding its Water and Sewer Utility Revenue Bonds, Series 2003, dated September 3, 2003 (the "Bonds"); and

WHEREAS, the Common Council has determined that it is necessary and desirable to call the Bonds for redemption on May 1, 2013, and prepay the Bonds with funds on hand.

NOW, THEREFORE, BE IT RESOLVED by the Common Council that the Bonds are called for prior payment on May 1, 2013, at the price of par plus accrued interest to the date of redemption.

The City Clerk shall cause timely notice of the call of the Bonds by providing notice in substantially the form attached hereto as Exhibit A to the registered owner of the Bonds at the address shown on the registration books as directed in Exhibit A.

Motion was seconded by Alderman Dale-Wozniak and carried.

Resolution #031303 Schedule of Fees

Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #031303

RESOLUTION AMENDING THE SCHEDULE OF FEES

WHEREAS, the City of New Richmond hereby amends the Schedule of Fees as follows:

License/Fee Type

SITE PLAN/STORM WATER REVIEW \$250.00

Motion was seconded by Alderman Dale-Wozniak and carried.

Street Department Preliminary Construction Schedule

Dan Koski, Street Superintendent, explained the upcoming preliminary project schedule which includes a path that connects Hospital Road to West Lincoln Road. Information only, no action was needed.

Employee Suggestion Program

Mike Darrow, City Administrator, explained that the Utility Commission has already approved the employee suggestion program. The purpose is to get staff suggestions for increasing efficiency. The maximum cash award is \$1,000 and that will be paid out after the implemented suggestion has been in use for at least one year. Alderman Kittel moved to approve the employee suggestion program and add it to the employee handbook, seconded by Alderman Hansen and carried.

Use of Park Impact Fees for Freedom Park

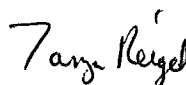
Joe Kerlin, Park Superintendent, discussed installing an irrigation system at Freedom Park as soon as possible. The youth soccer program has pledged \$5,000 each year for five years, and youth football program has pledged \$1,000 each year for five years. The Park Board is requesting to use \$25,000 of Park Impact Fees as incentive to other groups to raise the remainder of the funds needed for the irrigation system. Alderman Zajkowski moved to approve the use \$25,000 Park Impact Fees, seconded by Alderman Dale-Wozniak and carried.

Communications and Miscellaneous

There will be a Special Council meeting on March 18, 2013 at 5:30 p.m. Mayor Horne reminded everyone about the St. Patrick's Day Parade on Sunday at 2 p.m. This is a privately funded parade and there are buttons for sale at local businesses to help fund the parade.

Alderman Hansen moved to adjourn, seconded by Alderman Dale-Wozniak and carried.

Meeting adjourned at 7:38 p.m.


Tanya Reigel
City Clerk

SPECIAL COUNCIL MEETING
MARCH 25, 2013 5:30 P.M.

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Van Blaircom, Dale-Wozniak, Hansen, Volkert and Zajkowski.

The Pledge of Allegiance was recited.

Alderman Kittel moved to approve the agenda as presented, seconded by Zajkowski, and carried.

Commissions and Boards

Mike Darrow presented a power point regarding existing commissions, committees, and boards and explained how he would like to streamline them. Some of these have never met or rarely meet and could be combined with other boards or commissions to make things more efficient. Discussion followed. Mike will email the power point to the Aldermen and Mayor for them to review. More discussion will take place at the Special Council meeting on April 1, 2013.

Resolution #041304

Mayor Horne explained that Stanton Township contacted him and asked if the City would be willing to begin discussing a boundary agreement. The first step in the process is to pass this resolution. Alderman Dale-Wozniak offered the following resolution and moved for its adoption:

RESOLUTION #031304

CITY OF NEW RICHMOND

A RESOLUTION TO COMMENCE NEGOTIATIONS FOR A COOPERATIVE BOUNDARY AGREEMENT PURSUANT TO WISCONSIN STATUTES SECTION 66.0307 BETWEEN THE CITY OF NEW RICHMOND AND THE TOWN OF STANTON, ST. CROIX COUNTY, WISCONSIN

WHEREAS, the municipal boards of the Town of Stanton and the City of New Richmond have indicated a desire to negotiate a boundary agreement between them; and

WHEREAS, both municipalities recognize the benefits of cooperative planning and growth policies and;

WHEREAS, Section 66.0307 of the Wisconsin Statutes provides a procedure for the negotiation and approval of a cooperative boundary plan between adjoining municipal entities; and

WHEREAS, the Common Council of the City of New Richmond, St. Croix County, Wisconsin, desires to commence negotiation of a cooperative boundary plan with the Town of Stanton;

NOW, THEREFORE, BE IT RESOLVED that

- 1) The City of New Richmond by this Resolution formally indicates its desire and intent to commence the procedure specified in Section 66.0307 of the Wisconsin Statutes for completion of a cooperative boundary plan with the Town of Stanton.
- 2) The City of New Richmond shall bear all of its costs in the negotiation and completion of the cooperative boundary plan; and intends that the Town of Stanton shall be responsible for all of its costs in doing so.

- 3) The members of the Common Council shall be the parties responsible for negotiating the terms of the cooperative boundary plan on behalf of the City of New Richmond with the Town of Stanton.
- 4) The authority given to the Common Council to negotiate and complete a cooperative boundary plan with the Town of Stanton shall extend for a period of one and one-half years (548 days) from the date of passage of this Resolution.
- 5) The target date for completion and approval of the cooperative boundary plan shall be one year from the date of passage of this Resolution.

Motion was seconded by Alderman Kittel and carried. The Council is invited to the Stanton Town meeting on April 11, 2013 at 7 p.m. to answer questions and begin discussion.

WeTEC Building – Possible Location for County Health & Human Services

St. Croix County has sent out a request for proposals for 18,000 square feet of office space beginning August of 2013. Mike Darrow held a community meeting to find possible locations in New Richmond. There was some discussion regarding the WeTEC building, but Mike has concerns about doing rehab to that building and then in three years the County would have the option to leave. It was the consensus of the Council that the City would not be interested in rehabilitating the WeTEC building for this project. The City could possibly offer a low interest loan to help a local property owner fix their building to fit the county's needs. The Council was very concerned about losing 100 jobs, along with the services that Health & Human Services provides to the citizens. Another meeting will be held tomorrow with a couple property owners that might be interested in submitting a proposal.

Closed Session

Alderman Dale-Wozniak moved to go into Closed Session per State Statute 19.85 (1)(c)(e)(g) to discuss:

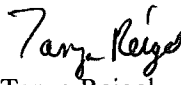
- a. City Administrator Review and Recommendation
- b. Organizational Review and Recommendation
- c. Police Contract Review and Recommendation

Motion was seconded by Alderman Kittel and carried.

Open Session

Alderman Dale-Wozniak moved to approve the City Administrator's review and recommendation as discussed in Closed Session, seconded by Alderman Kittel and carried. Alderman Dale-Wozniak moved to approve the organizational review and recommendation as discussed in Closed Session, seconded by Alderman Kittel and carried. Alderman Dale-Wozniak moved to approve the Police Contract, seconded by Alderman Kittel and carried.

Meeting adjourned at 7:11 p.m.


Tanya Reigel
City Clerk

SPECIAL COUNCIL MEETING
APRIL 1, 2013 5:00 P.M.

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Van Blaircom, Dale-Wozniak, Hansen, and Volkert.

The Pledge of Allegiance was recited.

Alderman Volkert moved to approve the agenda as presented, moving Fire bids to the beginning of the agenda and the Library item prior to Closed Session, seconded by Alderman Hansen, and carried.

Bids for Fire and Rescue Station Remodel

The following bids were received for this project:

Sigfried, Bayport	\$658,000
Market & Johnson, Eau Claire	\$574,900
Gavic Construction, Hudson	\$569,000
Derrick Construction, New Richmond	\$498,900

Alderman Kittel moved to accept the low bid from Derrick Construction, seconded by Alderman Dale-Wozniak and carried.

Public Hearing for Proposed Comprehensive Plan Amendment

Mayor Horne declared the Public Hearing open to discuss the proposed Comprehensive Plan Amendment. Bob Barbian gave a presentation explaining the amendment. Discussion followed. The Public Hearing was declared closed. Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #041301

TO ADOPT AN AMENDMENT TO THE COMPREHENSIVE PLAN OF THE CITY OF NEW RICHMOND, ST
CROIX COUNTY, WISCONSIN

The Common Council of the City of New Richmond does ordain as follows:

SECTION 1. Pursuant to sections 62.23 (2) and (3) of the Wisconsin Statutes, the City of New Richmond is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001 (1)(a) and 66.1001(2) of Wisconsin Statutes.

SECTION 2. The Common Council of the City of New Richmond, Wisconsin, has adopted the written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001 (4)(a) of the Wisconsin Statutes.

SECTION 3. The City of New Richmond has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

SECTION 4. The Common Council of the City of New Richmond, Wisconsin does, by the enactment of this ordinance, formally adopt the document entitled, "Comprehensive Plan Addendum, Amendment Date 2-28-2013" pursuant to section 66.1001 (4)(c) of the Wisconsin Statutes.

SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members elect of the Common Council and publication as required by law.

Motion was seconded by Alderman Dale-Wozniak and carried.

Commissions and Boards

This item will be discussed at the April 8th council meeting.

Council /Library Board Working Session

Staff recommended moving forward with the design, programming and funding of the library project at the existing library site. There was considerable discussion whether to include the Community Commons site in the second phase of the project. This may cost an additional \$13,000 to \$16,000. The school district is researching whether the commons concept is sustainable. They should have more information within the next couple months. The latest that the school board would make a decision would be at their annual meeting in September. Alderman Kittel moved to proceed with the design, programming and funding of the library project at the existing library site and the Community Commons site, seconded by Alderman Hansen and carried. Alderman Dale-Wozniak and Van Blaircom voted no. Mike Darrow will talk to the Cuningham Group to find out exactly how much additional cost will be involved to study the commons site and the council can decide at a later date where the money will come from. The school may make a decision about the Community Commons before any additional costs are incurred.

Closed Session

Alderman Kittel moved to go into Closed Session per State Statute 19.85 (1)(c)(e) to discuss:

- a. Electric Union Contract
- b. Police Department Open Records Request Litigation

Motion was seconded by Alderman Hansen and carried.

Open Session

Alderman Kittel moved to approve the electric union contract as presented in closed session, seconded by Alderman Hansen and carried.

Alderman Van Blaircom moved to deny the claim regarding the Police Department open records request litigation, seconded by Alderman Volkert and carried.

Alderman Van Blaircom moved to adjourn the meeting, seconded by Alderman Kittel and carried.

Meeting adjourned at 6:11 p.m.

Tanya Reigel
City Clerk

VOUCHERS PRESENTED TO THE COUNCIL APRIL 8, 2013

VO #	PAYMENT TO:	AMOUNT
54032	WI PARK & RECREATION ASSN	70.00
54033	CLEARY BUILDING CORP	4,576.00
54034	CITY OF NR - LIBRARY	216.43
54035	GWILT, JOSHUA	575.00
54036	AFLAC	1,113.21
54037	CITY OF NR - REVOLVING FUND	162.98
54038	CITY UTILITIES - 1ST BILLING	7,045.64
54039	CITY UTILITIES - LANDFILL CUSTOMERS	1,434.59
54040	CLEAR CHOICE PRINTING INC	26.00
54041	COUNTRYSIDE PLBG & HTG	1,864.40
54042	CROIX CRYSTAL WATER TREATMENT	13.50
54043	DEMULLING, MICHAEL	793.03
54044	DESIGNER SIGN SYSTEMS INC	92.68
54045	DOAR DRILL & SKOW S.C.	36.32
54046	DWD - UNEMPLOYMENT INSURANCE	363.00
54047	FARM & HOME SUPPLY	1,205.64
54048	FLEX-O-SWEEP	22.50
54049	FREEDOM VALU CENTERS	3,728.17
54050	FRONTIER COMMUNICATIONS	1,250.41
54051	LANGENBACK, BEVERLY	125.56
54052	NEW RICHMOND ELECTRONICS	29.99
54053	O'REILLY AUTOMOTIVE INC	100.25
54054	OFFICE ENTERPRISES INC	185.33
54055	RDO EQUIPMENT CO	115.41
54056	SMITH MICRO TECHNOLOGIES INC	509.88
54057	ST CROIX FALLS CLERK OF COURT	63.00
54058	ST CROIX RIVER ASSOCIATION	165.00
54059	STATE BAR OF WISCONSIN	72.35
54060	TOP HAT, INC	10,999.94
54061	VARIETY OFFICE PRODUCTS	818.41
54062	VERIZON WIRELESS (CITY)	190.22
54063	VERIZON WIRELESS (POLICE)	313.15
54064	WEST PAYMENT CENTER	140.56
54065	WESTFIELDS HOSPITAL	36.70
54066	WI MUNICIPAL JUDGES ASSN	100.00
54067	XCEL ENERGY	6,807.26
54068	XCEL ENERGY (2)	2,289.57
54069	AMERIPRIDE LINEN & APPAREL SERVICES	456.72
54070	BAYCOM INC	2,549.00
54071	BENEFIT EXTRAS, INC	171.00
54072	BOARDMAN & CLARK LLP	1,050.50
54073	CARQUEST	316.29
54074	CDW GOVERNMENT, INC.	632.21
54075	FASTENAL COMPANY	45.01
54076	MED COMPASS	2,065.00
54077	REGISTRATION FEE TRUST	2.00
54078	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	163.04
54079	SIMON ELECTRIC INC	511.08
54080	SKOGLUND OIL COMPANY	631.31
54081	SMITH MICRO TECHNOLOGIES INC	859.00
54082	SPRINT	112.50
54083	TWO-WAY COMMUNICATIONS INC	108.00
	SUB - TOTAL	57,324.74

	SUB - TOTAL CARRIED FORWARD	57,324.74
54084	WI DEPT OF JUSTICE - CRIME INFO BUREAU	28.00
54085	WI DEPT OF TRANS - TV & RP UNIT	15.00
54086	WILLIAMSON & SILER S.C.	1,887.91
54087	WISCONSIN FIRE INSPECTORS ASSN	35.00
54088	MADISON CONCOURSE HOTEL	198.00
54089	CLERK OF COURT - ST CROIX CO	831.68
54090	DEMULLING, MICHAEL	218.70
54091	FOX VALLEY TECHNICAL COLLEGE	125.00
54092	KERLIN, JOSEPH	164.68
54093	MILLER, DEVON	114.00
54094	BOARDMAN & CLARK LLP	7,062.50
54095	CENTER FOR LAND USE EDUCATION	60.00
54096	CITY UTILITIES - 2ND BILLING	27,012.93
54097	CITY UTILITIES - WETEC BLDG	2,634.00
54098	CONESTOGA-ROVERS & ASSOCIATES INC	12,728.29
54099	FRONTIER COMMUNICATIONS (2)	45.74
54100	JOHN DEERE FINANCIAL	691.65
54101	MACNEIL ENVIRONMENTAL INC	2,600.00
54102	MEHLS, CHARLES	711.04
54103	SOMERSET MUNICIPAL COURT	230.80
54104	THOMPSON, BETH	146.03
54105	UMR	202.50
54106	US BLADE & CHAIN	1,680.00
54107	WI DEPT OF ADMINISTRATION	271.00
54108	ANDERSON, MARY LOU	105.00
54109	BIBEAU, BEVERLY	108.75
54110	HEINBUCH, ALICE	112.00
54111	LAMOTTE, JOANN	105.00
54112	OLSON, HENDRENA	108.75
54113	OLSON, ROBERT	108.75
54114	PELLEGRINO, JEAN	112.00
54115	SATTERLUND, LOIS	116.00
54116	SPRINGER, ROSEMARY	108.75
54117	UTECHT, INEZ	105.00
54118	UTECHT, JIM	105.00
54119	BERNING, CONNIE	50.00
54120	BLIETZ, ANDREW	93.50
54121	CLERK OF COURT - ST CROIX CO	590.00
54122	FEDERAL FOAM TECHNOLOGIES	246.57
54123	FRONTIER COMMUNICATIONS (3)	235.56
54124	KERECHA, FLORENCE	40.00
54125	KLEIDON, AMANDA	40.00
54126	KNOPS, RESHIA	200.00
54127	WAL-MART	93.63
54128	CITY OF NR - REVOLVING FUND	122.05
54129	AMAZON	1,227.58
54130	ANCOM TECHNICAL CENTER	237.50
54131	BAKER & TAYLOR BOOKS	2,383.55
54132	BAKER TILLY VIRCHOW KRAUSE	12,248.50
54133	BEAR GRAPHICS	131.14
54134	BERNARD'S NORTHTOWN	950.73
54135	CARQUEST	243.11
54136	CARTRIDGE WORLD	86.96
54137	CDW GOVERNMENT, INC.	138.33
54138	CEMSTONE - READY MIX	600.52
	SUB-TOTAL	138,173.42

	SUB-TOTAL CARRIED FORWARD	138,173.42
54139	CENTER POINT LARGE PRINT	123.75
54140	CHAMBER OF COMMERCE	450.00
54141	CITY UTILITIES - 1ST BILLING	6,301.14
54142	CITY UTILITIES - INVOICES	170.19
54143	CITY UTILITIES - LANDFILL CUSTOMERS	895.20
54144	CITY UTILITIES - SALES TAX	46.49
54145	CITY UTILITIES - SRPS	615.00
54146	CLEAR CHOICE PRINTING INC	437.95
54147	COMMAND CENTRAL	49.86
54148	CROIX CRYSTAL WATER TREATMENT	6.75
54149	CUNNINGHAM GROUP ARCHITECTURE, INC	17,469.46
54150	DARROW, MIKE	792.00
54151	DEMULLING, MICHAEL	408.37
54152	E O JOHNSON COMPANY (2)	181.00
54153	E O JOHNSON COMPANY (3)	72.00
54154	E O JOHNSON COMPANY (4)	230.50
54155	E O JOHNSON COMPANY (5)	208.00
54156	FAMILY FRESH	54.50
54157	FARM & HOME SUPPLY	795.84
54158	FASTENAL COMPANY	349.77
54159	FLEET ONE	6,327.20
54160	FOX VALLEY TECHNICAL COLLEGE	295.00
54161	FREEDOM VALU CENTERS	4,270.37
54162	FRONTIER COMMUNICATIONS	1,358.26
54163	G & K SERVICES	141.84
54164	G & N ENTERPRISES	93.82
54165	GTK SERVICES	135.00
54166	HILLYARD, INC	22.50
54167	IBEW	523.58
54168	INDUSTRIAL HEALTH SERVICES	44.40
54169	KWIK TRIP	4,235.57
54170	MAC QUEEN EQUIPMENT	2,634.07
54171	MAIL FINANCE	786.15
54172	MATCHEY MARKETING LLC	393.75
54173	MENARD'S	371.47
54174	MINNESOTA LIFE INSURANCE	2,450.12
54175	MORTON SALT INC	6,681.46
54176	NAT'L ELEVATOR INSPECTION SERVICES	83.00
54177	NELSON JAMESON INC	31.37
54178	NOBLE'S TIRE SERVICE	333.62
54179	O'REILLY AUTOMOTIVE INC	161.81
54180	OFFICE MAX	288.17
54181	PEDERSON, JOEL	975.00
54182	PRAXAIR DISTRIBUTION	32.43
54183	RIVER FALLS PUBLIC LIBRARY	7.96
54184	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	538.71
54185	SHORT-ELLIOTT-HENDRICKSON	14,535.86
54186	SIMON ELECTRIC INC	114.70
54187	SMITH MICRO TECHNOLOGIES INC	610.00
54188	SPRINT	145.40
54189	ST CROIX COUNTY TREASURER - MUNICIPAL COURT	820.45
54190	STAR TRIBUNE	260.00
54191	STATE OF WI - COURT FINES & ASSESSMENTS	2,044.66
54192	STEPHENS SANITATION	3,898.00
54193	TEAMSTER LOCAL 662	60.00
	SUB-TOTAL	223,536.89

	SUB-TOTAL CARRIED FORWARD	223,536.89
54194	THE LIBRARY STORE	32.97
54195	TOP HAT, INC	11,991.79
54196	TWIN CITY JANITOR SUPPLY	1,420.00
54197	UNIFORMS UNLIMITED	334.05
54198	VARIETY OFFICE PRODUCTS	967.25
54199	VERIZON WIRELESS - PARKS	90.17
54200	VERIZON WIRELESS - POLICE	313.19
54201	VILLAGE OF STAR PRAIRIE	163.45
54202	WASHINGTON NATIONAL INS	471.60
54203	WESTFIELDS HOSPITAL	122.20
54204	WI DEPT OF SAFETY & PROFESSIONAL SERVICES 2	50.00
54205	WI PROFESSIONAL POLICE ASSN	516.75
54206	WIESENDER, AMBER	900.00
54207	XCEL ENERGY	6,020.65
54208	YOCUM OIL COMPANY	686.25
54209	ZEP SALES & SERVICE	256.60

TOTAL VOUCHERS

247,873.81

TOTAL VOUCHERS**247,873.81****ELECTRONIC FUND TRANSFERS**

PAYROLL (3/22, 4/5)	212,825.00
DEFERRED COMP	9,180.00
ROTH - WI	200.00
FEDERAL W/H	83,444.83
STATE W/H	17,130.79
POSTAGE	-
LT DISABILITY PREMIUMS	1,457.76
INSURANCE - W/C	7,277.08
MEDICAL PREMIUMS	100,064.19
RETIREMENT	49,218.91
VISA	4,080.65
HRA	9,560.90
WI - SCTF	1,200.00
MN CHILD SUPPORT	521.50
FLEX SPENDING	3,351.08
EMPLOYEE FUND	272.00
FIREMEN DUES DEDUCTIONS	330.00
IMPACT FEE TRANSFERS	-
INVESTMENT TRANSFER	-
ASM TRANSFER	-
SPORTS CENTER LEASE	-
LIBRARY LEASE	11,500.00
STATE - DELQ TAXES	1,666.63
STATE - TID PMT	-
MISC - US MARSHALLS OFFICE	-
WI UNEMPLOYMENT	-
WPPI LOAN PMTS	1,363.47
DEBT PMTS	161,588.75

TOTAL ELECTRONIC FUNDS**676,233.54****GRAND TOTAL****\$ 924,107.35**

CHAIRMAN OF FINANCE COMMITTEE**4/8/2013**

PLAN COMMISSION MEETING
APRIL 2, 2013 - 5:00 P.M.

Members Present: Fred Horne, Mike Darrow, Bob Mullen, MaryKay Rice, Ron Volkert, and Sarah Skinner (Ex-Officio).

Members Absent: Mike Rogers and Jim Zajkowski

Others Present: Bob Barbian, Tanya Reigel, Paul Mayer, John Soderberg, Dan Koski, Glen Van Wormer from Short-Elliott-Hendrickson, Jane Hansen, and Jeff Abbott and Jim Koenig from WI DOT.

Fred Horne called the meeting to order and roll call was taken.

Bob Mullen moved to adopt the agenda as presented, seconded by Mike Darrow and carried.

Site Plan & Storm Water Review – St. Croix Correctional Center

Bob Barbian explained that the Plan Commission discussed this at their last meeting. Staff recommended approving the site plan with the added landscape changes. Mike Darrow moved to approve the Site Plan and Storm Water Review for the St. Croix Correctional Center with the added landscape changes, seconded by MaryKay Rice and carried.

Paperjack Creek Villas – House Plan Safety Modification

Sarah Skinner explained that the existing house plan that the current Planned Unit Development allows for seven various home styles. The model that this builder has been working with has a safety concern and modification request and been requested. The concern relates to roof lines and water drainage accumulating on the front porch. Staff concluded that it was in the best interest of everyone to provide a modification. This is allowed under minor changes in our ordinances. Paul Mayer stated that the homeowners association in that area has discussed this house plan and is fine with the new design. MaryKay Rice moved to approve this request, seconded by Bob Mullen and carried.

Highway 64 Jug Handle

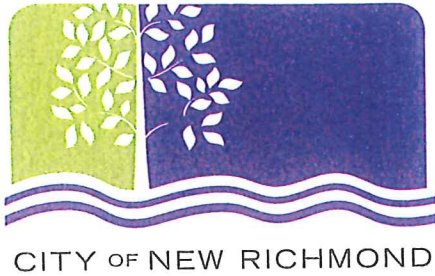
Staff met with the WI Department of Transportation last week to discuss alternatives for the intersection of County Road K and Highway 64 and for Wall Street and Highway 64. Mike Darrow explained that several things have changed since the jug handle concept was approved in 2006 with a Memorandum of Agreement, so we need to compile updated forecasting data, accident information and design work before a final decision is made. Staff is recommending that we get updated information for this area and have meetings with the neighbors to get their input and then come back to the Plan Commission in June with a recommendation.

Jeff Abbott and Jim Koenig, from the Wisconsin DOT, were present at the meeting, gave a presentation, and answered questions regarding their recommendations for these intersections. They want to work with the City to preserve mobility on Highway 64 and also accommodate traffic trends. They would like to have an overpass at the intersection of Wall Street and Highway 64. Discussion followed. Mike Darrow will send a proposal to the DOT and they can respond to it.

MaryKay Rice moved to adjourn the meeting, seconded by Bob Mullen and carried.

Meeting adjourned at 6:24 p.m.


Tanya Reigel
City Clerk



156 East First Street
New Richmond, Wisconsin 54017
ph 715.246.4268 fx 715.246.7129
www.newrichmondwi.gov

MEMO

TO: Mayor Fred & Plan Commission Members
FROM: Robert Barbian, Director of Planning & Development
DATE: March 27, 2013
RE: St. Croix Correctional Center Site & Storm water plan

Status Update: The Site & Storm water plan was tabled by the Plan Commission. The Plan Commission held a lengthy discussion about the existing site condition, the addition planned and landscaping added and agreed to by the Correctional Center. The landscaping added was six trees along 120th street. The matter was tabled to allow for further discussions of adding additional landscaping, primarily around the facility as around the existing structure.

In addition, State Statute 13.48(13)(a) was discussed at length. As covered in the paragraph below, the State of Wisconsin project director is willing to cooperate with the City although not able to go too far as the budget is very limited and state statutes provide guidance on local exemptions to state facilities being constructed.

13.48(13)(a) Except as provided in par. (b) or (c), every building, structure or facility that is constructed for the benefit of or use of the state, any state agency, board, commission or department, the University of Wisconsin Hospitals and Clinics Authority, the Fox River Navigational System Authority, or any local professional baseball park district created under subch. III of ch. 229 if the construction is undertaken by the department of administration on behalf of the district, shall be in compliance with all applicable state laws, rules, codes and regulations but the construction is not subject to the ordinances or regulations of the municipality in which the construction takes place except zoning, including without limitation because of enumeration ordinances or regulations relating to materials used, permits, supervision of construction or installation, payment of permit fees, or other restrictions.”

The State Project Director Sam Calvin has agreed to add landscaping into the project to be good neighbors and work with the City. As he noted in our discussion, the budget limitations will be better understood upon the bid openings scheduled for April 10th. A drawing or description of the landscape plan is being produced and will likely be ready for the plan commission meeting.

Recommendation:

To approve the Site Plan with the added landscape changes and have the development proceed.

Draft

LEGEND



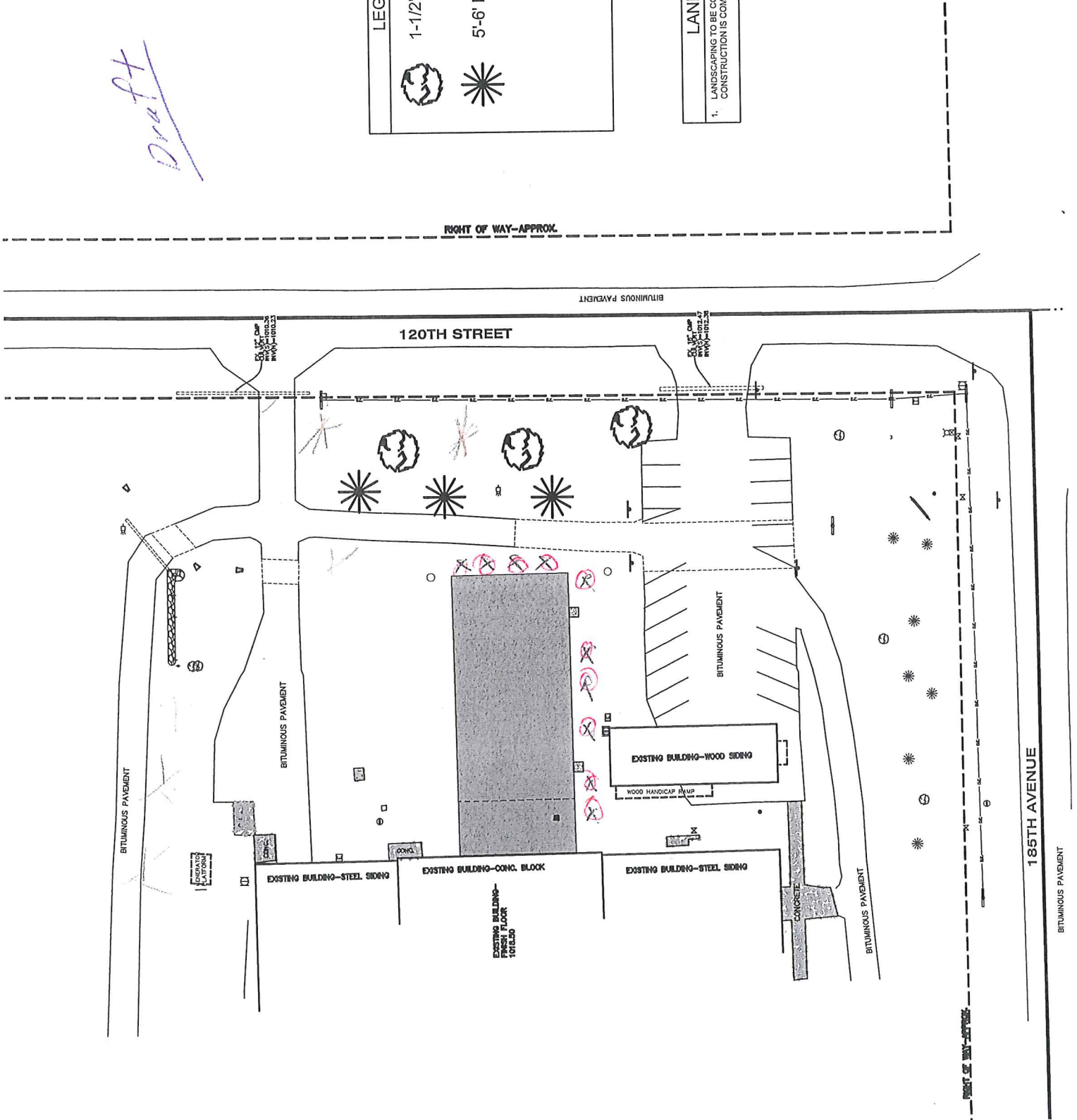
1-1/2" HARDWOOD (MAPLE, OAK, OR SITKA SPRUCE)



5-6' EVERGREEN TREE

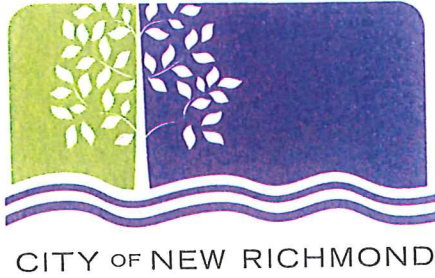
LANDSCAPE NOTES

1. LANDSCAPING TO BE COMPLETED AFTER BUILDING ADDITION CONSTRUCTION IS COMPLETED-BY OWNER.



185TH AVENUE

BITUMINOUS PAVEMENT



156 East First Street
New Richmond, Wisconsin 54017
ph 715.246.4268 fx 715.246.7129
www.newrichmondwi.gov

MEMO

TO: Mayor Fred & Plan Commission Members
FROM: Robert Barbian, Director of Planning & Development
DATE: March 27, 2013
RE: Paperjack Creek Villas, house plan safety modification

Background & Analysis:

The Paperjack Creek Villas have an approved Planned Unit Development (PUD) that is in place. The PUD allows for the construction of a home to be one of 7 various home styles. On the model attached, a safety concern and modification request has been raised by the builder. The concern relates to the roof lines and water drainage accumulating on the front porch. Staff discussion of the issue has concluded that it is in the best interest of all to address, to provide a better living environment.

The process of allowing the change lead to a review of the PUD approval and amendment process as covered in City Ordinance Sections 121-168 thru 121-171(k). To complete the modification the Common Council is authorized to consider and approve the change. This is covered in 121-171(k)(2) inserted below. Note the change will be a small roof line modification drawing the water off the porch. A rendering showing the change is expected to be submitted prior to the Plan Commission meeting.

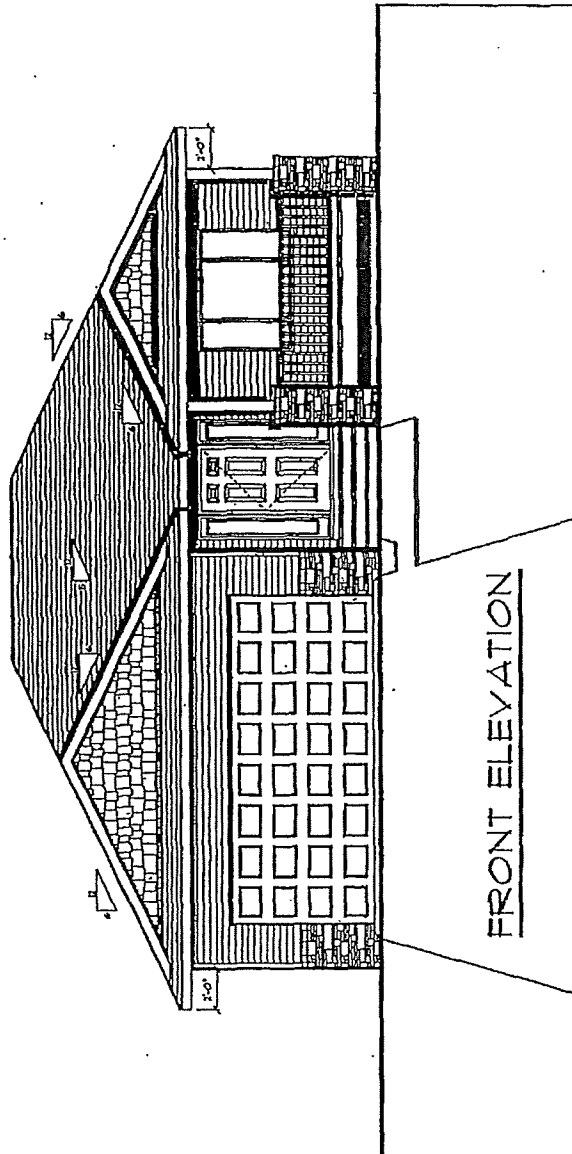
(2)Minor changes in the location, siting and height of buildings and structures may be authorized by the Common Council without additional public hearings if required by engineering or other circumstances not foreseen at the time the final plan was approved. No change authorized by this subsection may cause any of the following:

- a. A change in the use or character of the development.*
- b. An increase in overall coverage of structures.*
- c. An increase in the intensity of use.*
- d. An increase in the problems of traffic circulation and public utilities.*
- e. A reduction in approved open space.*
- f. A reduction of off-street parking and loading space.*
- g. A reduction in required pavement widths.*

For reference Ordinance Section 121-168 thru 121-171 is attached. If you would like a copy of the approved PUD contact me, BBarbian@newrichmondwi.gov

Recommendation:

That the Plan Commission recommend to the Common Council that the requested minor modification to the construction plan be allowed when constructing this house.



FRONT ELEVATION

OEVERING HOMES	STOCK	DRAWN BY: C. JOHNSON	
		DATE: 5/12/21	REV:
FALLS GROVE	Building Supply	PROJECT: #2199 G.L.	
		SCALE: 1/4" = 1'-0"	SHEET: 6
OAK GROVE, TN (763) 413-2006			
CONTRACTOR VERIFY ALL INFORMATION BEFORE STARTING CONSTRUCTION			



11

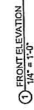
ALL CONTRACTORS MUST FAMILIARIZE THEMSELVES WITH ALL FEDERAL, STATE, AND LOCAL BUILDING CODES WHICH, IN ANY MANNER, AFFECT MATERIALS OR EQUIPMENT USED ON THIS PROJECT. IF NOT SPECIFICALLY STATED ON PLANS OR IN SPECIFICATIONS, THE APPROPRIATE CODE SHALL GOVERN SIZE, QUALITY, AND QUANTITY, AND DATE OF ALL WORK.

[illegible]

ELEVATIONS

Project number	Project Number
Date	Issue Date
Drawn by	Bill
Drawn by	Time

Scale	$1/\Delta^m = 1^\circ\text{C}$
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DIVISION 2. - PLANNED UNIT DEVELOPMENTS

Sec. 121-168. - Purpose.

Sec. 121-169. - Physical requirements.

Sec. 121-170. - Approval criteria.

Sec. 121-171. - Procedural requirements for planned unit developments.

Secs. 121-172—121-195. - Reserved.

Sec. 121-168. - Purpose.

Planned Unit Development Districts are intended to provide for greater flexibility in design and to provide for a combination of uses in a manner compatible to each and to the surrounding environment. Planned Unit Development Districts (PUD) are any development to be constructed and maintained by a single owner or group of owners acting through a corporation located on a single tract, planned as an entity and, therefore, acceptable for development and regulation as one land unit. Planned Unit Development Districts are established to encourage and promote improved environmental design in the City by allowing for greater freedom, imagination and flexibility in the development of land while insuring substantial compliance to the basic intent of the zoning ordinance and the general plan for community development. The PUD concept allows diversification and variation in the relationship of uses, structures, open spaces and heights of structures in developments conceived and implemented as comprehensive and cohesive, unified projects. It is further intended to encourage more rational and economic development in regard to public services and encourage and facilitate preservation of open land.

(Code 1994, § 13-1-60)

Sec. 121-169. - Physical requirements.

(a)*Dimensional requirements.* With Planned Unit Development Districts, the requirements for lot area, lot width, side yard, rear yard, front yard, lot coverage and building height shall be consistent with sound planning and zoning principles. However, lots and buildings may be approved which do not meet the dimensional requirements in other districts of this article. Such requirements as are made a part of an approved recorded precise development plan shall be, along with the recorded plat itself, construed to be and enforced in accordance with this article.

(b)*Conditional uses.* Any use allowed only as a conditional use in any of the other Districts of this article may be allowed subject to the criteria as established in Section 121-259, but such requirements as are made a part of an approved recorded precise development plan shall be, along with the recorded plan itself, construed to be and enforced as a part of the article.

(c) *Single parcel, lot or tract.* Each PUD shall be considered as one tract, lot or parcel, and the legal description must define said PUD as a single parcel, lot or tract and be so recorded with the St. Croix County Register of Deeds.

(d) *Off-street parking.* In each PUD, off-street parking shall be provided in accordance with this chapter.

(e) *Signs.* In each PUD, signs shall be classified and permitted in accordance with Article V, Division 3 of this chapter.

(Code 1994, § 13-1-61)

Sec. 121-170. - Approval criteria.

As a basis for determining the acceptability of a planned unit development rezoning application to the Plan Commission and Common Council, the following criteria shall be applied to the application for such district with specific consideration as to whether or not it is consistent with the spirit and intent of this article, is consistent with the policies of the City development plan, has been prepared with professional advice and guidance and produces significant benefits in terms of environmental design:

(1) *Land use character and intensity.* In a Planned Unit Development District, the uses proposed and their intensity and arrangement on the site shall be of a visual and operational character which:

- a. Are compatible to the physical nature of the site with particular concern for preservation of natural features, tree growth and open space.
- b. Would produce an attractive environment of sustained aesthetic and ecologic desirability, economic stability and functional practicality compatible with the general development plans for the area as established by the community.
- c. Would not adversely affect the anticipated provision for school or other municipal services.
- d. Would not create a traffic or parking demand incompatible with the existing or proposed facilities to serve it.

(2) *Economic feasibility and impact.* The proponents of a planned unit development application shall provide evidence satisfactory to the Plan Commission and Common Council of its economic feasibility, of available adequate financing, and that it would not adversely affect the economic prosperity of the City or the values of surrounding properties.

(3) *Engineering standards.* The width of street rights-of-way, width of paving, width and location of street or other paving, outdoor lighting, location of sewer and water lines, provision for stormwater drainage or other similar environmental engineering consideration shall be based on standards necessary to implement the specific function in the specific situation, provided, however, in no case shall standards be

less than those necessary to ensure the public safety and welfare as determined by the City Engineer under the standards in Chapter 117

(4)*Open space.* In a planned unit development, adequate provisions shall be made for the permanent preservation and maintenance of "open space" either by private reservation or dedication to the public.

a. In the case of private reservation, the open area to be reserved shall be protected against building development by conveying to the City as part of the conditions for project approval an open space easement over such open areas restricting the area against any future building or use except as consistent with that of providing landscaped open space for the aesthetic and recreational benefit of the PUD. Buildings or uses for noncommercial, recreational or cultural purposes compatible with the open space objective may be permitted only where specifically authorized as part of the development plan or, subsequently, with the express approval of the Common Council, following a recommendation on building, site and operational plans by the Plan Commission.

b. The care and maintenance of such open space reservations shall be assured by establishment of appropriate management organization for the project. The manner of assuring maintenance and assessing such cost to individual properties shall be included in any contractual agreement with the City and shall be included in the title to each property.

c. Ownership and tax liability of private open space reservations shall be established in a manner acceptable to the City and made a part of the conditions of the plan approval.

(5)*Implementation schedule.* Applicants for a Planned Unit Development District shall submit a reasonable schedule for the implementation of the development to the satisfaction of the Common Council, including suitable provisions for assurance that each phase could be brought to completion in a manner which would not result in an adverse effect upon the community as a result of termination at that point.

(Code 1994, § 13-1-62)

Sec. 121-171. - Procedural requirements for planned unit developments.

(a)*Preapplication conference.*

(1) Before submitting an application for a planned unit development rezoning, an applicant shall confer with the Plan Commission, City staff and other City department heads, in connection with the preparation of the planned unit development.

(2) The purpose of the preapplication conference is to familiarize both the applicant and the Plan Commission regarding the PUD before the applicant enters into binding commitments or incurs substantial expense.

(3) At the preapplication conference, the Plan Commission shall familiarize the applicant with the PUD process and explain to the applicant issues that should be

considered in planning the project. The applicant shall inform the Plan Commission of his development concept through general outlines and sketch plans. Any statement made by either the Plan Commission or the applicant concerning potential disposition of a PUD application or the final form of the development shall not be legally binding.

(b) *Implementation schedule.* The proponents of a planned unit development rezoning shall submit a reasonable schedule for the implementation of the development to the satisfaction of the Plan Commission, including suitable provisions for assurance that each phase could be brought to completion in a manner which would not result in adverse effects upon the community as a result of termination at that point.

(c) *Zoning procedure; development plan.* The procedure for rezoning a PUD shall be the same as required for a zoning amendment under this chapter, except that in addition the rezoning may only be considered in conjunction with a specific development plan. The applicant shall file with the Plan Commission a specific development plan which shall include the following information:

- (1) Statement of development concept, including the planning objectives and the character of the development to be achieved through the PUD.
- (2) An accurate map of the project area, including its relationship to surrounding properties and existing topography and key features.
- (3) The pattern of proposed land use including shape, size and arrangement of proposed use areas, density and environmental character (single-family, multiple-family, commercial, public, etc.).
- (4) The pattern of public and private streets.
- (5) The location, size and character of recreational and open space areas reserved or dedicated for public uses such as recreational areas and common open space areas.
- (6) Preliminary engineering plans, including site grading, street improvements, drainage, public utility extensions and landscaping plans.
- (7) Preliminary building plans, including floor plans and exterior designs or elevations.
- (8) Development schedule indicating the appropriate date when construction of the PUD can be expected to begin and be completed, including initiation and completion dates of separate stages of a phased development.
- (9) General outline of intended organizational structure related to property owners' association, deed restrictions and private provision of common services.
- (10) Statement of financing plan, including projected sources and amounts of funds.
- (11) Statement of intentions regarding the future setting or leasing of all or portions of the PUD, such as land areas, dwelling units and public facilities.
- (12) Any additional information as required by the Plan Commission necessary to evaluate the character and impact of the proposed PUD.
- (13) The application shall be accompanied by the appropriate fee to defray the cost of giving notice, investigation and other administrative processing.

(d)Referral; public hearing; rezoning procedures.

(1)Within 30 days after completion of the filing of the petition for approval of a general development plan, the Plan Commission shall forward the petition to the Common Council with a recommendation that the plan be approved as submitted, approved with modifications or disapproved.

(2)Within 30 days of the receipt of the Plan Commission's recommendations, the Council shall determine whether or not to initiate a proposed zoning change to permit the proposed PUD and to schedule the required public hearing.

(3)Approval of the rezoning and related general development plan shall establish the basic right of use for the area in conformity with the plan as approved, which shall be recorded as an integral component of the district regulations, but such plan shall be conditioned upon approval of a final implementation plan and shall not make permissible any of the uses as proposed until a final implementation plan is submitted and approved for all or a portion of the general development plan.

(e)Approval criteria. Approval of the general development plan shall be granted only upon a determination by the Common Council, upon the recommendation of the Plan Commission, that the preliminary development plan:

(1)Conforms with the development controls set forth in this article and the general objectives of this article.

(2)Provides benefits to the City which outweigh its adverse effects; in making this determination, the Plan Commission and Common Council shall consider the following:

a.Quality of site design, including integration of a variety of land uses, building types and densities, preservation of natural features; compatibility with adjacent land uses; provision and type of open space; provision of other amenities designed to benefit the general public.

b.Traffic flow and safety.

c.Adequacy of utilities and other public works.

d.Impact on existing public facilities within the City.

e.Potential fiscal impact.

(f)Abandonment of project. In the event approval is granted for the general development plan, but prior to final rezoning approval, the applicant or developer elects to abandon said development plan and notifies the Commission in writing or fails to file for a final rezoning approval within the specified times, the approval shall be deemed to be revoked. All areas within the development plan which have not received final approval shall be controlled by the zoning and subdivision regulations applicable before the development plan and rezoning was approved, and the revocation of approval shall be noted on the zoning district map.

(g)Final development plan.

(1)In the event the general development plan and the rezoning are granted tentative approval, with or without conditions, the applicant shall submit a final development plan or a final development plan of that segment of the PUD to be developed first to

the Zoning Administrator within one year from the date of tentative approval. In the case of a final development plan which provides for development over a period of more than one year, the time between submittals for final approval of each part of a final development plan shall be not less than 12 months.

(2) The final development plan shall consist of final versions of all statements and graphics presented in the general development plan as required in Subsection (c) of this section and must contain any revisions which are required by the Common Council at the time of tentative approval of the general development plan. The final development plan and any related materials shall be a specific and detailed plan for implementation of all or a part of the proposed planned unit development and shall be suitable for recording with the St. Croix County Register of Deeds.

(3) Following a review of the final development plan, the Plan Commission shall recommend to the Council that it be approved as submitted, approved with modifications or disapproved.

(4) Upon receipt of the Plan Commission's recommendation, the Common Council shall review the final development plan and any related materials within 45 days and shall then approve, approve with modifications or disapprove the final development plan. The Common Council shall approve the final development plan only if the final development plan is in substantial compliance with the general development plan and in accordance with the provisions of Subsection (e) of this section.

(h) Recording of final development plan and amendment of zoning district map.

(1) A final development plan, or any part thereof, which has received final approval shall be so certified by the Common Council and filed by the applicant or developer with the St. Croix County Register of Deeds. Evidence of such recording shall be provided to the City in the form of one true and correct reproducible copy of the plan as recorded. No development shall proceed until such time as the final development plan has been placed on record. Upon the recording of the final development plan, the zoning district map shall be amended to designate the area covered by the recorded final development plan as a "Planned Unit Development District."

(2) Following such action by the Council, the zoning and subdivision regulations otherwise applicable to the land included in such final development plan shall cease to apply thereto and the recorded final development plan shall govern.

(i) Permits.

(1) City officials may issue permits for site or building construction for that part of the development plan that has been approved in the area covered by the approved final development plan for work in conformity with the approved final development plan and with all other applicable ordinances and regulations.

(2) However, the Zoning Administrator shall not issue an occupancy permit for any building or structure shown on the development plan of any stage of the planned unit development unless the open space and public facilities allocated to that stage of the development schedule have been conveyed to the proper authorities. He shall issue

a certificate of occupancy for any completed building or structure located in an area covered by the approved final development plan if the completed building or structure conforms to the requirements of the approved final development plan and all other applicable regulations and ordinances.

(j) Enforcement.

(1) The developer shall begin construction of the PUD within 12 months of the date of the recording of the final development plan. The Common Council may grant in writing an extension of this time period of up to 12 months upon demonstration of good cause by the developer. If the developer fails to commence construction of the PUD within the specified time, the City shall proceed with actions as specified in Subsection (j)(3) of this section.

(2) If the PUD is to be developed in stages, then the developer must begin the construction of each stage within the time limits specified in the final development plan. Construction in each phase shall include all the elements of that phase specified in the final development plan.

(3) The Plan Commission, or its designee, shall periodically monitor the construction of the PUD with respect to start of construction and development phasing. If the Plan Commission, or its designee, finds that either the developer has failed to begin development within the specified time period or that the developer is not proceeding in accordance with the approved development phasing with respect to either timing or construction of an approved mix of project elements, then the Plan Commission shall give written notice to the developer to appear before the Commission upon 30 days to report on the status of the PUD. Upon review of the PUD, the Commission may recommend to the Common Council extension of the time for start of construction or the length of time needed to complete a phase, recommend that the developer amend the final development plan subject to the procedures specified in Subsection (k) of this section or recommend termination of the project and repeal of the zoning change. When the Commission deems it necessary to terminate the project and repeal the zone change, it shall recommend to the Common Council that the Planned Unit Development District created for such project be nullified and the original zoning classification returned to the land herein. The repeal of the zone change shall be subject to the procedures specified in Article II, Division 3 of this chapter. At the time of such zone change, existing completed or partially completed structures and uses thereon that do not conform to the regulations for the district in which located shall be deemed nonconforming as defined by this article.

(k) Final development plan amendments.

(1) After approval of the final development plan by the Common Council, the developer may seek amendments to the final development plan as recorded, only if difficulties are encountered in constructing the PUD which could not have reasonably been foreseen, such as with terrain or soil conditions or other complications.

(2) Minor changes in the location, siting and height of buildings and structures may be authorized by the Common Council without additional public hearings if required by engineering or other circumstances not foreseen at the time the final plan was approved. No change authorized by this subsection may cause any of the following:

- a. A change in the use or character of the development.
- b. An increase in overall coverage of structures.
- c. An increase in the intensity of use.
- d. An increase in the problems of traffic circulation and public utilities.
- e. A reduction in approved open space.
- f. A reduction of off-street parking and loading space.
- g. A reduction in required pavement widths.

(3) All other changes in use, or rearrangement of lots, blocks and building tracts, or any changes in the provision of common open spaces and changes other than listed above must be made by the Common Council after review and recommendation by the Plan Commission subject to the procedures specified in Subsection (d) of this section. Such amendments may be made only if they are shown to be required by changes in conditions that have occurred since the final plan was approved or by changes in community policy. Any changes which are approved in the final plan must be recorded as amendments in accordance with the procedure established for the recording of the initial final plan documents.

(Code 1994, § 13-1-63)



MEMO

TO: Mayor Horne, City Council Members

FROM: Dan Koski

DATE: April 4, 2013

RE: Small Area Study Update

Staff is finishing up the report for the Small Area Study, complete with recommendations and an implementation plan. We have set up a secure location on our website in order to provide the Stakeholder group an opportunity to review the document prior to presenting it. We anticipate them reviewing it during the week of April 8.

After receiving their input, we will present it to the Chamber and Downtown businesses so they can see how their funds are, and can be, applied.

We will then present it to the Council for approval.



CITY OF NEW RICHMOND

156 East First Street
New Richmond, Wisconsin 54017
ph 715.246.4268 fx 715.246.7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Tanya Reigel, City Clerk

DATE: April 4, 2013

RE: Resolution - All Hazards Mitigation

Background

The County has updated its All Hazards Mitigation Plan for 2013 – 2018. The attached resolution needs Council approval so that the City is able to apply for FEMA grant dollars in the event of a disaster. This was used after the storm in 2007 and the City received \$127,000.

Recommendation

Staff is recommending that the Council approve this resolution.

RESOLUTION #041302

**A RESOLUTION APPROVING AN ALL HAZARDS MITIGATION PLAN
FOR THE CITY OF NEW RICHMOND**

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people, businesses, infrastructure, and property from hazards and their effects; and,

WHEREAS, St. Croix County, working through its Local Emergency Planning Committee, has updated and prepared the *St. Croix County All Hazards Mitigation Plan, 2013-2018* to assess the magnitude of hazard risks and develop strategies for minimizing or reducing these risks; and,

WHEREAS, the City of New Richmond participated in the planning process through a meeting with community representatives to identify hazard risks, vulnerabilities, and strategies unique to the community, as well as through the review of draft plan materials; and,

WHEREAS, the Plan was reviewed and preliminarily approved by Wisconsin Emergency Management and FEMA as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations; and,

WHEREAS, adoption of the Plan by the City Council will meet prerequisite requirements which enables the City of New Richmond to apply for FEMA grant dollars for hazard mitigation projects;

NOW, THEREFORE BE IT RESOLVED, the City Council adopts the *St. Croix County All Hazards Mitigation Plan, 2013-2018* as the official all hazards mitigation plan for the City of New Richmond with the intent of implementing the plan recommendations as funding and resources allow.

Passed and approved: April 8, 2013

Frederick Horne, Mayor

ATTEST:

Tanya Reigel, Clerk

Tanya Reigel

From: Janet Smith [Janet.Smith@co.saint-croix.wi.us]
Sent: Monday, April 01, 2013 2:21 PM
To: Tanya Reigel
Subject: All Hazard Mitigation Plan adoption and resolution
Attachments: Appendix H HazMit Activities.pdf; Brochure.pdf; Section IV Mitigation Goals & Strategies.pdf; Appendix F-City of New Richmond.pdf; New Richmond.doc

April 1, 2013

Dear City of New Richmond,

Thank you for participating in the update of the County's all hazards mitigation plan. On March 5th, St. Croix County adopted the plan and now local adoption is being requested. **For cities and villages to be eligible for FEMA funding for mitigation projects, adoption of this plan via resolution by their respective boards/councils is required.**

In 2012, Kristen Sailer, St. Croix County Emergency Management, and Chris Straight, from West Central Wisconsin Regional Planning Commission (WCWRPC) met with representatives from your community to identify hazard concerns and strategies. Based on these meetings, draft strategies were developed and distributed to all municipalities for comment. This was followed by a public informational meeting, then the required state and preliminary federal pre-review and County Board adoption processes.

Enclosed you will find the following:

- A model resolution which you may adapt to your standard format
- A copy of the project brochure as a reminder of the project purpose and types of eligible projects.
- The following key sections of the plan:
 - Section IV. Mitigation Goals and Strategies
 - Appendix F. Unique Risks and Vulnerabilities by Incorporated Community (table & your map)
 - Appendix H. Hazard Mitigation Activities by Incorporated Jurisdiction
- A form to document your community's time for review and adoption for the grant match

A full version of the final draft plan is available for download at the WCWRPC website (*click on "Documents" on the left menu*) at: www.wcwrpc.org. The strategies in the plan are fairly general, offering the County and its municipalities great flexibility in implementation and pursuit of related grant funding. And while the plan does demonstrate an intent to address the hazard issues facing the County, it is not binding. Pages 250 and 255 also offer statements that strategies would only be implemented as time, budgets, and other resources allow as determined by each individual community.

Once approved, please forward copies of adopting resolutions to my attention for inclusion in the final plan document **no later than June 1, 2013**. Please complete and return the attached time documentation form with your adopting resolution. Your community's time is an important in-kind contribution to St. Croix County for the grant program used to update this plan.

When all resolutions are received and following final FEMA approval, each community will receive a full-color copy of the final plan. If you have any questions, comments, or changes to sections pertinent to your community, please contact Kristen Sailer, St. Croix County Emergency Management, at 715-381-4911, or Chris Straight, WCWRPC at 715-836-2918.

Sincerely,

More facts about flood insurance.

I am not located in a 100-year floodplain, but should I consider flood insurance?

About 25% of all flood insurance claims come from areas with moderate-to-low flood risk, outside of the 100-year floodplain. Properties with lower flood risk may be eligible for a lower cost, preferred risk policy.

What does flood insurance typically cover?

Federal flood insurance is intended to restore a covered loss to its pre-flood condition, less deductible. An additional policy is typically needed for contents. Direct physical losses by "flood" are covered. A "flood" is generally an inundation of 2+ acres of normally dry land or of 2 or more properties. Certain basement improvements may not be covered, along with seepage or sewer back-ups not directly related to a flood event.

How do I purchase flood insurance?

Federal flood insurance is available in communities participating in the National Flood Insurance Program and is available for property and contents. Contact your insurance agent or go to www.floodsmart.gov to learn more.

How can I get involved?

- Contact St. Croix County Emergency Management for more information.
- Attend a County Local Emergency Management Planning Committee meeting.
- Attend the public informational meeting on the draft plan which will be announced in the County's official paper in the Summer of 2012.
- Be prepared at home and in your community. Preparedness materials and checklists can be found at www.ready.gov
- Get involved by signing-up for St. Croix County's emergency notification system or be a NWS Skywarn Spotter. Support volunteer response providers such as the Red Cross and Salvation Army.

Contact Information

For more information, please contact:

Kristen Sailer, Coordinator
St. Croix County
Emergency Management

1101 Carmichael Road
Hudson, WI 54016

Phone: 715-381-4911

kristens@co.saint-croix.wi.us

Website: www.sccwi.us/sccess

This brochure and project is funded by a planning grant from the Federal Emergency Management Agency in coordination with Wisconsin Emergency Management. The project is being developed with the assistance of West Central Wisconsin Regional Planning Commission

December 2011

***Reducing the risks
from natural
hazards***



St. Croix County
Emergency Management
Hazard Mitigation
Planning in
St. Croix County



What is Hazard Mitigation Planning?

Hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risks to people and property from hazards and their effects.

In 2000, the U.S. Congress passed the Federal Disaster Mitigation Act of 2000 to encourage mitigation planning in order to reduce the costs associated with natural hazard events.

Communities are required to adopt a hazard mitigation plan in order to be eligible for Federal grant dollars for hazard mitigation projects.

Why plan?

- Save lives and reduce injuries
- Protect infrastructure and property
- Reduce economic losses
- Promote coordination
- To maintain eligibility for Federal grant dollars for hazard mitigation projects

Is my community involved?

Once adopted by the County Board, the plan will cover all unincorporated areas of St. Croix County; the county, towns, and electric cooperatives will be eligible for Federal mitigation grant funding.



All cities and villages in the county will be invited to participate in the process.

Those incorporated communities which adopt the plan will also be eligible for hazard mitigation grant funds.

The plan recommendations are advisory, with implementation contingent upon the availability of grants or other resources.

How can communities use hazard mitigation grant dollars?

Projects vary greatly from weather radios to tornado shelters. Barron Electric Cooperative has used these funds to bury electrical lines which were prone to storm damage. Eau Claire, Curtiss, and Osceola have used FEMA mitigation funds to acquire floodprone structures.

How is the plan being developed?

This project will update the *St. Croix County All Hazards Mitigation Plan* adopted in December 2007.

Did you know?

Following a major disaster, over 25% of businesses do not reopen and 75% of companies without a business continuity plan fail within 3 years.

The plan's scope will focus on natural hazards (e.g., flood, tornado, drought, winter storms), hazardous materials, pandemic flu, and nuclear accident.

The County Local Emergency Planning Committee (LEPC) will oversee the plan's update. These meetings are open to the public.

Town input will be gained through a hazard survey. Meetings will take place with each participating city and village, in addition to other key parties and stakeholders. Mailings of draft materials to municipalities will also take place.

Some facts about flood insurance.

Is there a flood risk in St. Croix County?

Since 1965, there have been six flood disaster declarations which have included St. Croix County. However, the county experiences many smaller floods and stormwater/flash flood events which often cause damage over a limited area.

Won't federal disaster assistance pay for my flood damages?

Federal assistance is only available if there is a formal presidential disaster declaration. Even then, most federal assistance comes in the form of low-interest loans.



Doesn't my homeowners insurance policy cover flooding?

Most policies do not cover flood damage.

CITY OF NEW RICHMOND

2013-2012 BUILDING PERMIT COMPARISON REPORT

2013 BUILDING PERMIT SUMMARY

MONTH	NUMBER OF PERMITS	NUMBER DWELLING UNITS	RESIDENTIAL CONSTR. VALUE	COMMERCIAL CONSTR. VALUE	TOTAL CONSTR. VALUE	PERMIT FEES	SAC CHARGES	WATER IMPACT FEES	IMPACT FEES	SEWER INTERCEPTOR FEES	PARK FEES	ASSESSOR FEES	SITE STAB. DEPOSIT	Sidewalk Dep.
January	7	0	60,700	66,000	126,700	1,897	0	0	0	0	0	350	0	0
February	6	0	40,994	64,629	105,623	1,639	0	0	0	0	0	325	0	0
March	7	0	32,723	49,395	82,118	1,656	0	0	0	0	0	325	0	0
April														
May														
June														
July														
August														
September														
October														
November														
December														
Total	20	0	134,417	180,024	314,441	5,191	0	0	0	0	0	1,000	0	0

2012 BUILDING PERMIT SUMMARY

MONTH	NUMBER OF PERMITS	NUMBER DWELLING UNITS	RESIDENTIAL CONSTR. VALUE	COMMERCIAL CONSTR. VALUE	TOTAL CONSTR. VALUE	PERMIT FEES	SAC CHARGES	WATER IMPACT FEES	IMPACT FEES	SEWER INTERCEPTOR FEES	PARK FEES	ASSESSOR FEES	SITE STAB. DEPOSIT	Sidewalk Dep.
January	8	0	145,542	36,480	182,022	1,938	0	0	0	0	0	175	0	0
February	8	1	100,530	23,000	123,530	1,681	3,250	2,310	906	0	518	300	3,500	0
March	14	2	219,064	4,285,037	4,504,101	20,967	19,110	4,620	5,027	0	2,081	575	2,000	0
April	18	2	257,249	1,423,825	1,681,074	10,462	6,923	4,620	1,821	0	811	675	2,000	0
May	45	6	801,360	324,668	1,126,028	13,406	19,500	13,860	5,130	0	950	1,700	5,000	0
June	24	2	274,612	376,656	651,268	7,485	17,745	4,620	4,668	0	540	1,050	3,000	0
July	20	5	792,428	2,664,000	3,456,428	19,251	49,985	36,406	13,150	14,544	3,625	925	6,000	0
August	19	1	240,565	110,715	351,280	4,431	7,118	2,310	1,872	0	300	750	1,000	0
September	22	6	413,283	545,888	959,171	9,661	22,003	11,550	6,643	0	1,200	1,050	2,000	0
October	18	1	201,539	912,317	1,113,857	9,117	3,250	2,310	855	0	342	725	1,000	1,000
November	7	0	7,500	48,800	56,300	1,164	0	0	0	0	0	325	0	0
December	64	64	6,188,910	2,069,328	8,258,238	70,323	214,793	155,608	57,362	0	24,934	3,450	52,000	4,000
Total	267	90	9,642,582	12,820,715	22,463,297	169,888	363,677	238,214	97,434	14,544	35,301	11,700	77,500	5,000
Difference between 2012 and 2011	-247	-90	-9,581,882	-12,754,715	-22,336,597	-167,991	-363,677	-238,214	-97,434	-14,544	-35,301	-10,700	-77,500	-5,000

*INDICATES SUSPENDED FEES (Not collected)

Submitted by Building & Zoning Dept.